



Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: Joan O'Donnell / Best Buddys Forever

Type: Renewal Inspection **Date:** 05/12/2017 **Time:** 10:45 AM

Director: Joan O'Donnell

Contact: _____

Licensing Worker: Anna Haire **Phone #:** _____

Time: 10:45 AM # **children:** 8 # **under 2:** 1 # **caregivers:** 2
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

STAFF RATIOS

Yes 1. License

Yes 2. Overlap

BUILDING/FIRE REQUIREMENTS

Yes 3. Inside Facility

Yes 4. Fire Safety

Yes 5. Equipment

Yes 6. Exiting

OUTDOOR TOUR

Yes 7. Play Area

N/A 8. Swimming

PROGRAM ISSUES

Yes 9. Supervision

Yes 10. Provider Responsibilities

Yes 11. Activities

N/A 12. Night Care

HEALTH ISSUES

Yes 13. Illness Exclusion

Yes 14. Health Prevention

MEDICATION

Not Observed 15. Administration

Not Observed 16. Storage

INFANTS/TODDLERS

Yes 17. Diapering

Yes 18. Feeding

N/A 19. Bathing

Yes 20. Sleeping

Yes 21. Activities

Yes 22. Outdoor Activities

NUTRITION/FOOD ISSUES

N/A 23. Sanitation

N/A 24. Meal Frequency

NUTRITION/FOOD ISSUES

N/A 25. Special Diet

TRANSPORTATION

N/A 26. Basic Requirements

N/A 27. Child Passenger Safety

WRITTEN RECORDS

Yes 28. Parent Information

Yes 29. Facility Records

No 30. Child File Review

37.95.141(5)(a-d)

(5) Prior to a child being enrolled or entered into a day care facility, the following information must be on file:

- (c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and

The intent of this rule was not met:

Based on record review, immunizations were not current for child #1. See enclosed copy of children's record review.

The Plan of Correction was accepted on 5-25-17.

Yes 31. Medication File

Not Observed 32. Caregiver File Review

Yes 33. First Aid Requirements

ADMINISTRATIVE RECORDS

Yes 34. License-Certificate

Yes 35. Facility Requirements

Yes 36. Registration/License Process